

REGULAR COUNCIL MEETING  
March 21, 2023  
CITY HALL  
121 S. MERIDIAN

Council President Ben Anderson called the regular council meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Chris Evans, Clint Bass, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Mayor Cicirello

Staff Present: Barry Arbuckle, City Attorney  
Ryan Shrack, Community Development Director  
Neal Owings, Parks and Public Building Director  
Jake Vasa, SEH Engineer  
Barry Smith, Asst. City Administrator  
Brent Clark, City Administrator  
Kristi Carrithers, City Clerk

Press present: Ark Valley News

**APPROVAL OF AGENDA**

Council President Anderson stated that item I on the consent agenda listed the incorrect city park. He requested amendment to agenda to move it to item L under New Business for approval. Gregory moved to approve the agenda as amended, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

**MARCH 7, 2023, REGULAR CITY COUNCIL MINUTES**

Wilson moved to approve the minutes of the March 7, 2023, regular City Council meeting as presented, seconded by Colbert. Vote yea: Unanimous Motion carried.

**PRESENTATIONS/PROCLAMATIONS** – None

**PUBLIC FORUM** – None.

**APPOINTMENTS** – None

**OLD BUSINESS** – None

**NEW BUSINESS-**

**A. RESOLUTION 731-23; PRAIRIE LAKES DRAINAGE IMPROVEMENTS AUTHORITY**

Garth Herrmann, with Gilmore and Bell, presented four resolutions authorizing and providing for the construction and financing of the improvements at Prairie Lakes Subdivision. They included drainage, sewer, paving and water.

Wilson moved to approve Resolution 731-23 authorizing construction and financing drainage improvements to the Prairie Lakes Subdivision. Motion seconded by Kerstetter. Vote yea: unanimous. Motion carried.

**B. RESOLUTION 732-23; PRAIRIE LAKES SANITARY SEWER IMPROVEMENTS AUTHORITY**

Colbert moved to approve Resolution 732-23 authorizing construction and financing sanitary sewer improvements to the Prairie Lakes Subdivision. Motion seconded by Wilson. Vote Yea: unanimous. Motion carried.

**C. RESOLUTION 733-23; PRAIRIE LAKES PAVING AUTHORITY**

Stamm moved to approve Resolution 733-23 authorizing construction and financing paving improvements to the Prairie Lakes Subdivision. Motion seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

**D. RESOLUTION 734-23; PRAIRIE LAKES WATER AUTHORITY**

Evans moved to approve Resolution 734-23 authorizing construction and financing water improvements to the Prairie Lakes Subdivision. Motion seconded by Stamm. Vote Yea: unanimous. Motion carried.

**E. NOTICE OF AWARD TO MCCOLLOUGH EXCAVATION INC.**

Jake Vasa with SEH reported on bids received for the Prairie Lakes subdivision. The low qualified bid was received from McCollough Excavation Inc. in the amount of \$667,724.60. It was noted that the bids in the third column were received from Meis Construction.

Stamm moved to approve the award for the construction contract for the Prairie Lakes Public improvement to McCollough Excavation Inc. and authorize Mayor or City Administrator to sign. Motion seconded by Evans. Vote Yea: unanimous. Motion carried.

**F. APPROVAL OF CONSTRUCTION AGREEMENT TO MCCOLLOUGH EXCAVATION INC.**

Jake Vasa with SEH presented the agreement from McCollough Excavation for the improvements at Prairie Lakes subdivision. The agreement is in the amount of \$667,724.60.

Bass moved to approve the Prairie Lakes construction agreement with McCollough Excavation Inc. in the amount of \$667,724.60 and authorize Mayor or City Administrator to sign. Motion seconded by Colbert. Vote Yea: unanimous. Motion carried.

**G. APPROVAL OF CONSTRUCTION ADMINISTRATION AND MATERIAL TESTING WITH SEH**

Jake Vasa presented agreement with SEH for Construction Administration and Material Testing Services for Prairie Lakes addition. The total fee is estimated at \$58,270.00. Kerstetter confirmed this is for Phase III and timeline. Vasa stated work should be complete in June.

Wilson moved to approve SEH Agreement for Construction Administration and Material Testing Services for Prairie Lakes Addition in the amount of \$58,270.00 and authorize Mayor or City Administrator to sign. Motion seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

**H. APPROVAL OF FORD STREET CHANGE ORDER #4**

City Administrator Clark requested approval of change order #4 for the Ford Street project in an amount of \$6,623.66. He explained this is for paving markings that were not included in original plans.

Evans moved to approve change order #4 in the amount of \$6,623.66 for Ford Street improvements and authorize Mayor or City Administration to sign. Motion seconded by Bass. Vote Yea: unanimous. Motion carried.

**I. APPROVAL OF ARBOR VALLEY CHANGE ORDER #1**

Administrator Clark requested approval of change order #1 for Arbor Valley subdivision improvements. Additions for Upsizing SWS Inlet 3 and 4, Anchor coupling on WL 2, and SWS End section and pipe adjustment. A deduction of 1' rock bas under asphalt section. Total cost of change order is \$7642.45

Kerstetter moved to approve change order #1 in the amount of \$7,642.45 for Ford Street improvements and authorize Mayor or City Administration to sign. Motion seconded by Wilson. Vote Yea: unanimous. Motion carried

J. APPROVAL OF CHIP-2023-01 APPLICATION

Comm. Dev. Director Shrack requested approval of CHIP-2023-01, This is an application from Jeff Pritchard, for approval to participate in the City's Commercial Housing Incentive Program. This application is for a new duplex addressed as 208/210 N. Sheridan Ave., Kerstetter asked if this is the only duplex. Shrack stated that this is the first application received. Shrack reported that there is a single-family home south of this duplex, but it is not eligible.

Stamm made a motion to approve CHIP-2023-01 and award the appropriate property tax rebates to Jeff Pritchard for property tax years 2023-2025. Motion seconded by Evans. Vote: Yea: Stamm, Evans, Bass, Anderson, Gregory, Wilson and Colbert. Opposed: Kerstetter. Motion carried.

K. APPROVAL OF GIS AGREEMENT WITH MSA PROFESSIONAL SERVICES

City Administrator Clark requested approval of agreement with MSA Professional Services Inc. MSA will provide on-call GIS technical support services. Support includes ArcGIS online modification, configuration, training, map updates as well other services requested. Wilson inquired if funds are in budget. Smith confirmed the funds are in budget and the cost will be split among several departments. The price is less than currently paying as this is based on per license instead of old contract.

Bass made a motion to approve agreement with MSA Professional Services for GIS services and authorize Mayor or City Administrator to sign, seconded by Stamm. Vote Yea: unanimous. Motion carried

L. REQUEST FROM L & H HOMES FOR USE OF McLAUGHLIN PARK -APRIL 8, 2023

Request received from L & H homes for McLaughlin Park on April 8, 2023. The agenda listed the location as Lions Park.

Gregory moved to approve request received from L & H Homes for use of McLaughlin Park on April 8, 2023. Motion seconded by Kerstetter. Vote yea: unanimous. Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – MARCH 21, 2023
- B. CHECK RECONCILIATION– FEBRUARY 2023
- C. TREASURER'S REPORT – FEBRUARY 2023
- D. REVENUE AND EXPENSE SUMMARY – FEBRUARY 2023
- E. REQUEST FROM PUBLIC LIBRARY FOR USE OF LIONS PARK- APRIL 8, 2023
- F. AGREEMENT WITH SEDGWICK COUNTY FOR RSVP TRANSPORTATION SERVICES
- G. CONTRACT EXTENSION AGREEMENT WITH CUT RATE LAWN CARE
- H. REQUEST FROM LIFEPOINT CHURCH FOR USE OF LIONS PARK -APRIL 9, 2023
- I. REQUEST FROM L & H HOMES FOR USE OF LIONS PARK APRIL 8, 2023Moved to new business

Wilson moved, seconded by Colbert to approve the Consent Agenda as amended. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS**

PARKS AND PUBLIC BUILDINGS DIRECTOR OWINGS

Lighting for the welcome sign at 85<sup>th</sup> and Broadway has been installed. The irrigation is 99% complete. Reported work continues on the pool in Lions Park.

CITY ADMINISTRATOR CLARK

Reported that phase 1 at Arbor Valley includes 34 lots and lots have begun to be developed. The final walk through for Cedar Ridge should be within the next 10 days.

**GOVERNING BODY REPORTS –**

**COUNCILMEMBER GREGORY**

Expressed displeasure with last minute additions to agenda.

**COUNCILMEMBER COLBERT**

Gave update on week 10 of the Kansas Legislature. Read statement from LKM regarding some items being discussed that would be a threat to the Kansas Home Rule and their opposition to them.

Colbert also recommended a committee be formed to explore senior transportation at a local level with volunteers and not rely on the Sedgwick County RSVP program.

Colbert moved to adjourn, second by Wilson. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 7:43pm.**

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**Kristi Carrithers, City Clerk**